

## ITEM 4A

### MINUTES

The Directors of the **North City West School Facilities Financing Authority** and Community Facilities District 1 & 2 of the North City West School Facilities Financing Authority held a **Special Meeting** on **November 18, 2014** at Solana Beach School District Offices, 309 North Rios Avenue, Solana Beach, CA, 92075. (The letters "JPA" will be used in place of North City West School Facilities Financing Authority and the letters "CFD" will be used in place of Community Facilities Districts 1 & 2).

#### ROLL CALL:

Directors: Eric Dill, Board Chairperson, San Dieguito Union High School District  
Doug Rafner, Director, Del Mar Union School District  
Carlos Estella, Alternate Director, Solana Beach School District

#### Other Personnel, Member Districts:

Caroline Brown, Solana Beach School District  
Holly McClurg, Del Mar Union School District  
Cathy Birks, Del Mar Union School District

#### Administration:

Mark Risco, Secretary & Executive Director, Willdan Financial Services  
Gladys Medina, Willdan Financial Services  
Bob Quaid, Willdan Financial Services

#### Guests:

Tyron Dorward, Best Best & Krieger

#### **1. CALL TO ORDER**

Director Dill called the meeting to order at 2:32 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. APPROVAL OF AGENDA**

Moved by Director Estrella, seconded by Director Rafner to approve the agenda. Carried unanimously.

#### **4. PUBLIC COMMENT**

There were no comments from the public.

#### **5. AJOURNMENT TO CLOSED SESSION**

Chairperson Eric Dill adjourned to closed session at 2:35 p.m.

- The Board discussed the MKS matter and directed Mr. Risco and Mr. Dorward to schedule a meeting with the MKS representatives.

#### **7. ADJOURNMENT FROM CLOSED SESSION/RECONVENE REGULAR MEETING**

Chairperson Eric Dill adjourned from closed session and reconvened regular session at 3.37 p.m.

## **8. Action Items**

- A) Authorize the Executive Director to file report with MCDC audit findings and include notations that findings are determined by the Authority to be immaterial.

Moved by Director Rafner, seconded by Director Estrella. Carried Unanimously.

- B) Approve Resolution 15-01 to establish a restricted fund known as the Capital Facilities/Mitigation Fee Fund, Fund 25, with San Diego County Auditor and Treasurer.

Moved by Director Estrella, seconded by Director Rafner. Carried Unanimously.

- C) Approve Fiscal Year 2014-15 budget adjustments.

Moved by Director Rafner, seconded by Director Estrella. Carried Unanimously.

## **9. ADJOURNMENT OF MEETING**

Moved by Director Rafner, seconded by Director Estrella to adjourn meeting. Carried unanimously. Meeting adjourned at 4:04 p.m.

The next Regular Board Meeting will be on December 11, 2014 at the Solana Beach District Office. The District Office is located at 309 North Rios Avenue, Solana Beach, CA. 92075.